

Larbert High School

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Falkirk Council
Children's Services

Rector: Jon Reid

16 November 2016

Dear Parent / Carer

Work Ready Board

I am writing to you to appeal for your help in preparing our Senior Phase pupils for what lies ahead of them when they leave school and, in particular, to provide them with the opportunity of a 1:1 mock interview.

We are looking for parents who have a good experience of the world of work and know the sorts of things that employers are looking for. Your role would be to provide a 1:1 interview for a small number of pupils, over the course of the year, and we estimate the time commitment to be a couple of afternoons or mornings in total. We would obviously be flexible with the timings to fit in with your commitments.

Our young people face a very competitive market when it comes to leaving school and we want to make sure they are as well prepared as they possibly can be. Please don't think, "I'm quite interested in doing this but don't think I have the skills" or "someone else will do it". The chances are that someone else won't do it and we will make sure everyone is fully supported in carrying out this process. We really do need your help with this.

If you feel that you would be able to help us, please click on the link below to register your details and we will be in touch in due course.

<https://www.surveymonkey.co.uk/r/workreadyboard>

We appreciate your support.

Yours sincerely

Jon Reid
Rector



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